

# Proposal Notification Form - Key Information

UF College of Pharmacy  
Research Team - Shared Service Center

Please e-mail this form to: [research@cop.ufl.edu](mailto:research@cop.ufl.edu) at least 30 days prior to submission deadline  
\*\*For more complex proposals (multi-site, center or major program grants), please provide as much notice as possible\*\*

## Submission DEADLINE:

SPONSOR:

RFA / FOA (title and link):

Type of submission:

Principal Investigator (PI) NAME:

PI Department:

Proposal Title:

KEY WORDS:

Length of proposed Project period:

Proposed Project BEGIN date:

Proposed Project END date:

<u>Name (UF)</u>	<u>Project Role</u>	<u>% Effort</u>	<u>Key Personnel?</u>	[UF FCOI and NIH Biosketch required for Key Personnel]
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[FCOI is now completed through UFIRST](#)

[NIH BIOSKETCH FORMS PAGE](#)

<u>Non-UF: Consultants and Consortium: Name</u>	<u>Project Role</u>	<u>% Effort</u>	<u>Key Personnel?</u>	<u>University / Organization</u>	<u>E-mail address</u>
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If graduate student stipend is budgeted, is tuition budgeted?  
If NO, what source will tuition be paid from?

Does the proposed project involve any items that require either **institutional approval or commitment**?  
Space (renovation, alteration or addition)  
Purchase or installation of major equipment  
Other resources required but not requested (e.g. graduate student tuition, computing services)

Will the proposed project generate **Program Income** (revenue)?

Is **proprietary/privileged information** included in the proposal/application? (SF424)

Will the proposed project involve **HUMAN SUBJECTS**, including human data or tissue, or collection of data through surveys?

If YES: Will you use only de-identified\* data or tissue? [\* de-identified is either (a) anonymous or (b) coded with a confidentiality agreement]  
[Is this a Clinical Trial?](#)  
Will the proposed project involve human embryonic stem cells (SF424)?  
What is the IRB Status?

If APPROVED: What is the date of approval?  
IRB Protocol #

Will the proposed project involve **Live Vertebrate ANIMALS**?

If YES: Are vertebrate animals euthanized (SF424)?  
If yes, is method consistent with AVMA guidelines (SF424)?  
What is the IACUC review status?

If APPROVED: What is the date of approval?  
IACUC Protocol #

## GLOBAL COMPLIANCE: Do you plan to do any of the following:

Conduct project-related Travel (you or anyone working on this project) to a location **outside the US** for more than 2 weeks in any one visit - or more that 1 month over a 12-month period?

Establish any relationships with **foreign entities**, individuals or consultants; or have any of the work executed by a foreign entity, individual or consultant?

Pay non-UF personnel salaries, wages or any other compensation (including goods) for any work performed or engagement in activities **outside the US**?  
\*\* this includes field workers, research assistants, government representatives, participant payments, translators, drivers or any other laborers.

Transfer, ship or pack in personal luggage for transfer **out of the US** any data, items, supplies, equipment or materials purchased by UF OR sponsored projects funds?

Perform any other activities not identified above **outside the US**, or engage with any other entity, individual or consultant outside the US?  
\*\* this does **not** include conference attendance

Interact with an individual from, ship to, import from or **travel to these countries [Crimea - Cuba - Iran - North Korea - Sudan - Syria - None]**?